

Minutes of the Special meeting of the Board of Trustees of the Fox River Water Reclamation District held on Friday, August 19, 2022 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were President Benjamin Bernal, Vice President Martin McCormack, Clerk/Treasurer Gary Hyman, Trustee Steve Rauschenberger, Trustee Beth Penesis.

Staff present included Executive Director Bob Trueblood, Assistant Clerk Kim Narvaiz, HR Manager David Butts, and Attorney Michael Airdo.

President Bernal called the meeting to order at 2:05 P.M.

Assistant Clerk Narvaiz called Roll Call. Trustee McCormack was not present at this time.

PUBLIC COMMENT

None

**MOTION TO RELEASE CLOSED SESSION MINUTES TO ATTORNEY AIRDO
WERWAS, LLC**

Trustee Hyman made a motion, seconded by Trustee Penesis, to release closed session minutes to Attorney Airdo Werwas, LLC. Trustee Rauschenberger asked why are we doing this. Trustee Bernal explained that we are using Airdo as a gateway for the Board members to review the minutes outside of this building to determine what should or should not be released. Airdo will have to follow all laws regarding the minutes to ensure the district is following the Open Meetings Act.

There was no further discussion; President Bernal called for a vote; Ayes, Trustees Bernal, Hyman, Penesis. Abstain, Rauschenberger. Nays, none.

**DISCUSSION ONLY- W/ GOVHR USA, LLC RELATED TO THE EXECUTIVE
DIRECTOR POSITION**

President Bernal introduced Jim Arndt from GovHR, USA who has been hired by the Board to advertise, recruit, and recommend an individual for the Executive Director position. Mr. Arndt gave an overview of GovHR and outlined the timeline for how he expects things to proceed from here all working to make an offer before the end of the year. Mr. Arndt also commented that he needs to schedule an hour meeting with each Trustee and HR Manager David Butts to discuss what their expectations of the potential candidate are. Trustee Hyman asked how many applications they expect to receive. Mr. Arndt responded usually with a position like this we should expect 25-30 applications, with 3 or 4 real possibilities. Trustee Rauschenberger emphasized the complexity of

the District regarding multiple facilities, municipal agreements, extensive recent investment in phosphorus removal and how important it is for the individual to understand all this. Trustee Penesis commented that this (GovHR) is the recruiting company to use, they do great work and are highly accredited. Trustee Penesis also commented that it would be beneficial for Mr. Arndt to also speak to current Executive Director Trueblood regarding the position. She (Penesis) believes he (Trueblood) would have a lot of insight.

Trustee McCormack joined the meeting at 2:54 P.M.

The Trustees agreed on some future dates that would be good to schedule interviews with potential candidates. Interviews will be conducted in Executive Session Board meetings to protect the individual's privacy.

ADJOURN

As there was no additional business, Trustee Penesis made a motion, seconded by Trustee Hyman, to adjourn the August 19, 2022 meeting at 3:03 P.M. The next meeting is scheduled for 5:30 P.M. Wednesday, September 14, 2022. President Bernal called for a vote, Ayes, Trustees Bernal, McCormack, Hyman, Rauschenberger, and Penesis.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

Benjamin Bernal, President

Gary Hyman, Clerk/Treasurer