

Minutes of the regular meeting of the Board of Trustees of the Fox River Water Reclamation District held on Wednesday, July 13, 2022 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were Vice President Martin McCormack, Clerk/Treasurer Gary Hyman, Trustee Steve Rauschenberger.

Staff present included Executive Director Bob Trueblood, Technical Services Director Beth Vogt, Senior Project Engineer James Kerrigan, Assistant Clerk Kim Narvaiz and Attorney Michael Airdo.

Vice President McCormack called the meeting to order at 6:02 P.M.

Vice President McCormack requested a motion to be made to table Agenda items 1 thru 4 as listed below.

1. Motion to Approve the Minutes of the June 8, 2022 Meeting of the Board of Trustees
2. Motion to Approve the Executive Session Minutes of the June 8, 2022 Meeting of the Board of Trustees
3. Motion to Approve the Minutes of the June 3, 2022 Meeting of the Board of Trustees
4. Motion to Approve the Executive Session Minutes of the June 3, 2022 Meeting of the Board of Trustees

Trustee Hyman made the motion, Seconded by Trustee Rauschenberger, to table Agenda Items 1 thru 4. There was no discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

PUBLIC COMMENT

None

APPROVAL OF CASH DISBURSEMENTS

Executive Director Trueblood read aloud the cash disbursement totals per fund. Disbursements are Sewer Revenue Fund \$1,755,966.14, Capital Improvement Fund \$32,804.07, Depreciation & Replacement Fund \$55,329.50. Trustee Rauschenberger asked if the total amount for the 2022 employee boot reimbursements was average compared to prior years. Executive Director Trueblood responded that it was slightly higher since with the maximum reimbursable amount was increased from \$125 to \$150 per employee.

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to approve the Cash Disbursements as presented. There was no other discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none

REVIEW OF CONNECTION PERMITS

There were six Commercial, one Industrial, one Multi-Family and sixty-nine Single Family permits issued in between meetings. Approximately \$59,000 was collected in connection fees and the others were all prepaid service fees. Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to approve the Connection Permits as issued.

There was no discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

REVIEW OF CONTRACTS AND PURCHASE ORDERS

Executive Director Trueblood reported that there were two purchase orders over \$10,000 issued between Board meetings. They are as follows:

- Baker Tilly Virchow Krause, LLP in the amount of \$44,176 for the Fiscal Year 2022 Financial Statement Audit Services - including the Single Audit.
- Petroliance LLC. in the amount of \$11,662.95 for a standard order of gasoline. Trustee Hyman asked what District vehicles get taken home. Executive Director Trueblood responded both the Maintenance and Operations Superintendents take home a vehicle as well as himself. No other vehicles are taken home.

FOIA REQUESTS

None

OLD BUSINESS

EXECUTIVE SESSION MINUTES – EXEMPT UNDER 5ILCS 120/2 (C) (21)

Vice President McCormack said that this agenda item will be moved to the next board meeting since the full board was not present.

NEW BUSINESS

MOTION TO APPROVE ANNEXATION ORDINANCE NO. 946 FOR ABCP LAND INVESTMENTS, LLC FOR 4.45 ACRES FOR LOT 1 OF WEDGEWOOD ACRES AND OUTLOT C IN THE CAPITAL CORPORATE CENTER, ELGIN

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, that the Board adopt Ordinance No. 946 for annexation of 4.45 acres by ABCP Land Investments, LLC.

There was no discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

MOTION TO APPROVE CHANGE ORDER NO. 1 TO VISU-SEWER OF ILLINOIS FOR THE PRAIRIE PATH SEWER CLEANING AND TELEVISIONING PROJECT

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to approve the Change order No. 1 to Visu-Sewer of Illinois for the Prairie Path Sewer Cleaning and Televisioning Project. Trustee Rauschenberger commented that he likes to see change orders that are for a reduction in cost.

There was no other discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

MOTION TO APPROVE CHANGE ORDER NO. 1 TO CLEAN INFUSION LLC. FOR THE WEST WRF DIFFUSER REPLACEMENT PROJECT

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to approve Change Order No. 1 to Clean Infusion LLC., for the West WRF Diffuser Replacement Project. Technical Services Director Vogt pointed out that this change order is also for a reduction in cost.

There was no other discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

MOTION TO APPROVE PURCHASE ORDER TO JWC ENVIRONMENTAL FOR \$35,293.30 FOR RENEWED PURIFY DRIVE GRINDER

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to authorize Executive Director Trueblood to sign a purchase order for \$35,293.30 to JWC Environmental for the Renewed Purify Drive Grinder as a sole source purchase.

There was no discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

MOTION TO AWARD PUMP STATION 31 FENCE EXTENSION PROJECT TO PROLINE FENCE FOR \$66,422

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to award the Pump Station 31 Fence Extension Project to Proline Fence for \$66,422.

There was no discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

MOTION TO AWARD BFP REHABILITATION PROJECT TO HAYES MECHANICAL

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to award the ADP WRF Building 45 BFP Rehabilitation Project to Hayes Mechanical for \$1,060,400. Technical Services Director Vogt commented that to install new belt presses would be around \$5 million and these current belt presses, which were installed in 1994, have not had an overhaul in 28 years.

There was no other discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

**MOTION TO APPROVE CSO REHABILITATION PROJECT AMENDMENT NO. 2 TO
RJN GROUP**

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to authorize Executive Director Trueblood to sign the Amendment No. 2 to the Professional Engineering Services Agreement with RJN Group for \$55,593.

There was no discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

**MOTION TO APPROVE PURCHASE ORDER TO LAI, LTD. FOR \$30,122 FOR WEST
WRF RAW SEWAGE PUMP #2 REPLACEMENT**

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to authorize Executive Director Trueblood to sign a purchase order to LAI, Ltd. for \$30,122 for West WRF Raw Sewage Pump #2 Replacement.

There was no other discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

**MOTION TO APPROVE FINANCING SLUDGE TRANSFER FORCEMAIN RIVER
CROSSING USING AVAILABLE CAPITAL IMPROVEMENT RESERVES INSTEAD OF
IEPA LOAN FUNDS**

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to approve financing the sludge transfer forcemain river crossing using available capital improvement reserves instead of IEPA loan funds.

There was no discussion; Vice President McCormack called for a vote; Ayes, Trustees McCormack, Hyman, Rauschenberger. Nays, none.

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to defer the next two agenda items to the end of the Board meeting and enter into an Executive session. Vice President McCormack called for a vote; Ayes, Trustees Hyman and Rauschenberger. Nays, Trustee McCormack. Motion failed.

MOTION TO APPROVE THE BOARD LIAISON POSITION

Trustee McCormack made a motion, to approve the Board Liaison position as submitted. There was no second for the motion. Motion failed.

MOTION TO APPROVE HIRING BRUCE CORN FOR THE BOARD LIAISON POSITION

Trustee McCormack tabled this item.

DEVELOPMENT OF FY 2023 USER RATE INCREASE ORDINANCE

Executive Director Trueblood presented the Board with applicable excerpts from the United States Environmental Protection Agency User Charge Guidance Manual for Publicly-Owned Treatment Works for board members to review. Staff is seeking direction from the Board on what type of rate increase should be proposed. Trustee Rauschenberger would like to see how we compare to other local agencies. Trustee McCormack agreed that he would like to see this information as well.

TECHNICAL SERVICES REPORT

None

STAFF REPORT OF ONGOING STUDY, DESIGN AND CONSTRUCTION PROJECTS

Technical Services Director Vogt provided a written update on all projects. Highlights include the following:

- Staff has received 50% design documents for the ADP and North WRF HVAC Improvements projects and is currently reviewing them.
- Phase 3 and 4 Sludge Transfer Main Fox River Crossing will rebid in the near term. It has become clear that completing this project is critical to the stability of the phosphorus removal process at ADP WRF now that the North WRF is consistently removing phosphorus.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Trueblood reported that the monthly July Employee Committee meeting included a significant discussion concerning the Executive Director position and why the position has been advertised for applications. ED Trueblood made it clear to the committee that he was not part of the negotiation, and therefore could only offer very general responses to employees. Additional clarification would need to come from the Board of Trustees or Beth Vogt herself. The general comments kept coming back to the fact that the employees think that Beth (Vogt) is the best qualified person for the position, and they are concerned that the Board is wasting time and resources. Trustee Rauschenberger indicated that he would be willing to meet with staff during the day to answer their questions if that would be easier for them than coming to a meeting. Executive Director Trueblood advised that the April 2022 financial statements were provided to the Board.

ADJOURN

As there was no additional business, Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to adjourn the July 13, 2022 meeting at 7:05 P.M. The next meeting is scheduled for 5:30 P.M. Wednesday, August 10, 2022. Vice President McCormack called for a vote, Ayes, Trustees McCormack, Rauschenberger. Nays, Hyman.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

President

Clerk/Treasurer