

Minutes of the regular meeting of the Board of Trustees of the Fox River Water Reclamation District held on Monday, August 16, 2021 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present in the office were President Benjamin Bernal, Vice President Bruce Corn, Trustee Steve Rauschenberger, Trustee Marty McCormack.

Others present included Technical Services Director Beth Vogt, Assistant Clerk Kim Narvaiz, Attorney Doug Schefflow and Attorney Mark Kimzey.

President Bernal called the meeting to order at 9:09 A.M.

APPROVAL OF JULY 19th, 2021 BOARD OF TRUSTEES MINUTES

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to approve the minutes of the July 19th, 2021 Board of Trustees as written. There was no discussion; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

APPROVAL OF JULY 19th, 2021 BOARD OF TRUSTEES EXECUTIVE MINUTES

Trustee Rauschenberger made a motion, seconded by Trustee Corn, to approve the Executive minutes of the July 19th, 2021 Board of Trustees as written. There was no discussion; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

PUBLIC COMMENT

None

APPROVAL OF CASH DISBURSEMENTS

Technical Services Director Vogt read aloud the cash disbursement totals per fund. Disbursements are: Sewer Revenue Fund \$1,284,279.61, Capital Improvement Fund \$1,655,678.65, Depreciation & Replacement Fund \$9,983.21 and Corporate Fund \$179,797.10. TSD Vogt commented that the IEPA ACH Payment out of the Corporate Fund is the first repayment for the Struvite Project loan and the amount will change when the project finalizes.

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to approve the Cash Disbursements as presented. There were no further comments; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

REVIEW OF CONNECTION PERMITS

Technical Services Director Vogt reported that there were four Commercial and one single family permits issued in between meetings. Approximately \$3,170 was collected. Trustee Rauschenberger made a motion, seconded by Trustee Corn, to approve the Connection Permits as issued. There were no further questions or comments; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Hyman, Rauschenberger, McCormack. Nays, none

REVIEW OF CONTRACTS AND PURCHASE ORDERS

Technical Services Director Vogt reported that there were two purchase orders over \$10,000 issued in-between meetings. The first was to CLC Lubricants for a standard order of equipment lubricants. The second purchase order was to Enhanced Networks for the server replacement job, which was previously approved by the Board.

FOIA REQUESTS

None

OLD BUSINESS

None

NEW BUSINESS

MOTION TO APPROVE IMRF NOMINATION OF EXECUTIVE TRUSTEE

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to delegate authority to nominate Mr. David Miller, Executive Director of North Shore WRD to be a candidate for the IMRF Executive Trustee Board to Mr. David Butts, HR Manager FRWRD. Trustee Bernal asked if this was Mr. Miller's first time running for this position. Technical Services Director Vogt responded that this is the first time Mr. Miller has asked us to nominate him, but he has been on the Board for a few years now.

There was no further discussion; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

MOTION TO REJECT ALL BIDS FOR PUMP STATION 38 FORCEMAIN REPAIR

Trustee McCormack made a motion, seconded by Trustee Corn, to reject all Pump Station 38 Forcemain Repair bids. Technical Services Director Vogt commented that based on the lack of

other bidders, the high cost of unit price items, and that pumping capability can be maintained through an alternative forcemain, staff recommends rejecting all bids at this time. Staff recommends rebidding the project at a later time when bidding conditions are expected to be more favorable. Trustee Rauschenberger asked if the forcemain is currently leaking. TSD Vogt responded no that the flow is being diverted to ADP WRF through alternative piping. Trustee Bernal asked if the IDOT permit would still be valid if we delay the project. TSD Vogt responded that the permit is valid for two years.

There was no further discussion; President Bernal requested a Roll Call vote be taken. Assistant Clerk Narvaiz called Roll: Trustees Corn: Aye, Bernal: Aye, Rauschenberger: Aye, McCormack: Aye.

MOTION TO APPROVE COST PROPOSAL NO. 33 TO JOSEPH J HENDERSON AND SON, INC. ON THE NORTH WRF PHOSPHOROUS REMOVAL PROJECT

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to approve Cost Proposal No. 33 to issue a Work Change Directive to Joseph J Henderson and Son, Inc. on the North WRF Phosphorous Removal Project.

There was no further discussion; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

MOTION TO APPROVE CHANGE ORDER NO. 7 TO JOSEPH J. HENDERSON AND SON, INC. ON THE NORTH WRF PHOSPHOROUS REMOVAL PROJECT

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to approve Change Order No. 7, to Joseph J. Henderson and Son, Inc. on the North WRF Phosphorous Removal Project.

There was no further discussion; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

MOTION TO APPROVE COST PROPOSAL NO. 11 TO JOSEPH J HENDERSON AND SON, INC. ON THE ADP WRF PHOSPHOROUS REMOVAL – LIQUID PHASE PROJECT

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to approve Cost Proposal No. 11 and issue a subsequent Work Change Directive to Joseph J Henderson and Son, Inc. on the ADP WRF Phosphorous Removal - Liquid Phase Project.

There was no further discussion; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

MOTION TO APPROVE CHANGE ORDER NO. 2 TO JOSEPH J. HENDERSON AND SON, INC. ON THE ADP WRF PHOSPHOROUS REMOVAL – LIQUID PHASE PROJECT

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to approve Change Order No. 2 to Joseph J. Henderson and Son, Inc. on the ADP WRF Phosphorous Removal – Liquid Phase Project. Trustee Bernal asked if the 60-day time extension is adequate. TSD Vogt responded that there are items that the contractor is still waiting on that is being shipped from India, and they hadn't received a firm ship date. However, this amount of time is what the contractor feels should be adequate at this point.

There was no further discussion; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

MOTION TO APPROVE AWARD GLYCERIN BASED SUPPLEMENTAL CARBON SOURCE SUPPLY CONTRACT TO BRENNTAG GREAT LAKES, LLC

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, that Executive Director be authorized to sign a one-year contract with Brenntag Great Lakes, Inc. for the purchase of GC-80 at the specified bid price. Trustee Rauschenberger asked if staff has tested the product to make sure it produces the results we are looking for. TSD Vogt responded yes, Lab Manager Russell did product testing and staff was pleased with the results.

There was no further discussion; President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

BOARD MEETING SCHEDULE DATE CHANGES – DISCUSSION ONLY

Trustee Bernal would like to get the Board Members opinions on changing the Board meetings to the evenings. Trustee McCormack commented that Tuesday or Wednesday would work best for him. Trustee Rauschenberger said that Tuesday would be his preference, also that Board members should consider staff schedules when making a change. Trustee Bernal asked what would be the procedures regarding the Open Meetings Act and changing the schedule. Attorney Kimzey commented that the new schedule would just need to be published. Trustee McCormack suggested this item be finalized next Board meeting when all members are present with the goal of the new schedule being in place for October.

President Bernal called for a 10-minute break at 9:30 A.M. and called the meeting back to order at 9:40A.M.

TECHNICAL SERVICES REPORT

Technical Services Director reported that the Administrative Order on Consent (AOC) from USEPA Regarding the FRWRD Pretreatment Program did get finalized. A final version was forwarded to staff from USEPA and it has been signed as authorized at the July Board of Trustees Meeting.

Staff held a legislative tour and information session on August 10th at the District Admin Building and West Plant Facility. Illinois State Representative Maura Hirschauer, and Senators Karina Villa and Cristina Castro were in attendance as well as Trustee McCormack and Board President Bernal. Trustee Rauschenberger asked what the overall impression was from the visitors. Trustee Bernal commented that Beth gave a very nice presentation with an overview of the whole process and believes the legislators enjoyed themselves and left with valuable information. TSD Vogt commented that the extreme humidity that day kept the tour of the West plant shorter than expected. Trustee McCormack commented that TSD Vogt did a great job.

STAFF REPORT OF ONGOING STUDY, DESIGN AND CONSTRUCTION PROJECTS

Technical Services Director Vogt provided a written update on all projects. TSD Vogt highlighted the following:

- The demolition of 646 Lower Wellington project is out to bid (this is the property adjacent to Pump Station 31).
- The Sludge Forcemain River Crossing Project is also out to bid and should be presented for award at the next Board meeting. Trustee Rauschenberger asked if they would be able to start the project this year still. TSD Vogt responded yes, that is the plan.
- The ADP WRF Struvite project is complete and the consultant is preparing the project record drawings and project closeout documents. Staff has noticed some issues with clogging of the reactor recirculation pumps and is currently investigating potential long and short term solutions to this issue. Trustee Bernal asked why there is this problem. TSD Vogt responded that no matter how many times you grind up the rags and stringy material in the sludge it still combines back together if it isn't removed. More screening is needed at ADP WRF .
- The ADP WRF Liquid Facility project is moving along and the emergency stops are being installed.

EXECUTIVE DIRECTOR'S REPORT

On behalf of Executive Director Trueblood, Technical Services Director Vogt reported that staff continues to monitor closely COVID-19 case rate and will implement any changes in the workplace as required.

TSD Vogt is very happy to finally report that the full \$67,152.78 was refunded by Chase bank after the check was fraudulently cashed in September of 2020. Since then, staff has been looking into additional steps the District could take to prevent check fraud in the future. Accountant Narvaiz had a discussion with Union National Bank President Fred Shaw on the issues we have been having and how to further protect the accounts at Union National Bank. President Shaw provided a letter to the Board of Trustees.

Lastly, not included in the written report, a District Employee was is involved in a car accident with a District vehicle. The employee was taken to the hospital to be evaluated and appears to have no severe injuries at this time, but will likely be off of work for a while. The

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employee was not at fault and staff is working on submitting a claim to insurance as it is likely that the vehicle is totaled. Staff will keep the Board members up to date with any new information.

ATTORNEY'S REPORT

Attorney Schefflow provided copies of his July 31st invoice in the Board packet detailing services rendered for the month. Board Members had no questions or comments.

ADJOURN

As there was no additional business, Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to adjourn the August 16th, 2021 meeting at 10:04 A.M. President Bernal called for a vote. Ayes, Trustees Bernal, Corn, Rauschenberger, McCormack. Nays, none

The next meeting is scheduled for 9:00 A.M. Monday, September 20th, 2021.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

Benjamin Bernal, President

Gary Hyman, Clerk-Treasurer