

Minutes of the Board of Trustees of the Fox River Water Reclamation District held on Monday, June 17, 2019 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were President Bruce Corn, Clerk/Treasurer Gary Hyman, Trustee Steve Rauschenberger and Trustee Marty McCormack.

Staff present included Executive Director Bob Trueblood, Technical Services Director Beth Vogt, Finance Manager Nazer Uddin, Assistant Clerk Kim Narvaiz and Attorney Doug Scheflow.

President Corn called the meeting to order at 9:12 A.M.

APPROVAL OF MAY 13, 2019 BOARD OF TRUSTEES MINUTES

Trustee McCormack made a motion, seconded by Trustee Hyman, to approve the minutes of the May 13, 2019 Board of Trustees as written. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

APPROVAL OF MAY 13, 2019 BOARD OF TRUSTEES EXECUTIVE MINUTES

Trustee McCormack made a motion, seconded by Trustee Hyman, to approve the minutes of the May 13, 2019 Board of Trustees Executive Session as written. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

PUBLIC COMMENT

None

APPROVAL OF CASH DISBURSEMENTS

President Corn read aloud the cash disbursement totals per fund. Disbursements for the Sewer Revenue Fund \$952,675.87, Capital Improvement \$528,737.62, Depreciation & Replacement \$1,386,575.49, and Skyline \$638.96. Trustee Corn asked why there is a Comcast and a Verizon bill. ED Trueblood responded that Comcast provides the Districts internet and Verizon is for all the District cell phones. TSD Vogt commented that there is also AT&T which is for the office landlines.

Trustee Hyman made a motion, seconded by Trustee McCormack, to approve the Cash Disbursements as presented. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

REVIEW OF CONNECTION PERMITS

TSD Vogt reported that staff issued two industrial, three commercial, and two single family permits between board meetings. Although several of these permits were prepaid service fees, there was a total of \$116,734.44 in fees collected at this time. As there were no irregularities, staff recommends approval.

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to approve the Connection Permits as issued. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

REVIEW OF CONTRACTS AND PURCHASE ORDERS

Executive Trueblood reported that there were three Purchase Orders above the \$10,000 threshold that were issued in between meetings. The first was to Electric Motor Corporation to replace and repair a motor at the Purify Drive pump station in the amount of \$10,075. The second purchase order was to Perkin Elmer for the yearly service contract on laboratory equipment for \$19,582. The third purchase order in the amount of \$35,792 was to Baker Tilly for the fiscal year 2019 financial statement Audit services.

FOIA REQUESTS

None

OLD BUSINESS

None

NEW BUSINESS

BAR – APPROVE ANNEXATION ORDINANCE 917 FOR 2.62 ACRES OF LOTS 1 AND 2 OF THE MORNINGSIDE POINT SUBDIVISION, ELGIN

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to adopt Ordinance No. 917 for annexation of Lots 1 and 2 of the Morningside Point Subdivision in Elgin. TSD Vogt commented that the developer is planning a new Everclean Car Wash and detention pond for the property. ED Trueblood commented that this area is at the edge of the planning area, where portions of the property belong in different service areas. The portion of the lots that are in MWRDGC will not be annexed to FRWRD.

There were no questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE ANNEXATION ORDINANCE 918 FOR 42.84 ACRES AT THE NORTHEAST CORNER OF MASON ROAD AND ALFT LANE, KANE COUNTY

Trustee Rauschenberger made a motion, seconded by Trustee Hyman to adopt Ordinance No. 918 for annexation of 42.84 acres at the northeast corner of Mason Road and Alft Lane in Kane County. TSD Vogt reported that Phase 2&3 fees were paid this morning so the annexation is now paid in full.

There were no questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE REQUEST TO ISSUE PURCHASE ORDER FOR ACQUISITION OF A STANDARD EQUIPMENT 2100I VACTOR TRUCK

Trustee Hyman made a motion, seconded by Trustee McCormack, to authorize Executive Director Trueblood to issue a purchase order to Standard Equipment for the purchase of a 2100i Vactor Truck. TSD Vogt commented that the quotes were obtained using the Suburban Purchasing Cooperative. ED Trueblood commented that the two prices were very close together. He continued that some staff actually preferred the other model. However, Standard Equipment is a little more common in the area and was probably a better option. Trustee Corn asked how much we paid for the vactor truck we currently have. ED Trueblood commented around \$100,000 and it was already 10 years old when we purchased it. Trustee Hyman asked why staff preferred the other model. TSD Vogt responded that from talking to some of the maintenance staff they felt the hoses and warranty were better on the more expensive unit, however the electronics are nicer on the Standard unit. Trustee Corn asked if the new vactor truck will be stored inside. ED Trueblood responded that it can be stored either in Building 45 or if space is available in the covered sludge bed which would provide 3 sided protection from the elements. Trustee Rauschenberger asked what staff plans to with the old vactor truck. ED Trueblood responded that it soon will be no longer road worthy, so it will remain at the ADP facility and be used for excavating around pipes or cleaning out scum pits.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE REQUEST TO ISSUE PURCHASE ORDER FOR ACQUISITION OF A KOHLER 500 KW STATIONARY OUTDOOR DIESEL GENERATOR FROM STEINER POWER SYSTEMS FOR PUMP STATION 31

Trustee Hyman made a motion, seconded by Trustee McCormack, to authorize Executive Director Trueblood to issue a Purchase Order to Steiner Power System for a Kohler 500 kW Stationary Outdoor Diesel Generator for Pump Station 31. Trustee Corn asked why staff was

buying two generators. TSD Vogt responded that it provides better backup capability to buy two stationary generators instead of one larger but portable generator and the total cost is actually lower. Trustee Rauschenberger asked what the useful life of this piece of equipment is. ED Trueblood responded around 20-25years.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE REQUEST TO ISSUE PURCHASE ORDER FOR ACQUISITION OF A KOHLER 800 KW STATIONARY OUTDOOR DIESEL GENERATOR FROM STEINER POWER SYSTEMS FOR PUMP STATION 10

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to authorize Executive Director Trueblood to issue a Purchase Order to Steiner Power System for a Kohler 800 kW Stationary Outdoor Diesel Generator for Pump Station 10. TSD Vogt commented that this Pump Station is very critical to keep running as it includes MWRDGC, City of Elgin and the Southwest Interceptor. Attorney Scheflow asked if Pump Station 10 was relatively new. ED Trueblood responded that new pumps were installed in 2007, but the lift station was built in the early 1960's.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE AUTHORIZATION TO EXECUTE CHANGE ORDER NO. 4 TO H. LINDEN AND SONS SEWER AND WATER INC., ON THE PHASE 3 AND 4 SLUDGE TRANSFER MAIN PROJECT

Trustee Hyman made a motion, seconded by Trustee McCormack, to authorize Executive Director Trueblood to execute Change Order No. 4 decreasing the contract price by \$4,326.12 to H. Linden and Sons Sewer and Water Inc., on the Phase 3 and 4 Sludge Transfer Main Project.

There were no questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE AUTHORIZATION TO EXECUTE CHANGE ORDER NO. 1 H. LINDEN AND SONS SEWER AND WATER INC., ON THE PUMP STATION 31 FORCEMAIN REPLACEMENT PROJECT

Trustee Hyman made a motion, seconded by Trustee McCormack, to authorize Executive Director Trueblood to execute Change Order No. 1 increasing the contract time and decreasing the contract price by \$18,146.30 to H. Linden and Sons Sewer and Water Inc on the Pump Station 31 Forcemain Replacement.”

There were no questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE SETTLEMENT AGREEMENT AND MUTUAL RELEASE WITH ATLAS COPCO COMPRESSORS LLC FOR THE ADP WRF BLOWERS

Trustee Hyman made a motion, seconded by Trustee Corn, to approve the Settlement Agreement and Mutual Release with Atlas Copco Compressors LLC for the ADPWRF Blowers. Trustee Corn asked if this was the final agreement document. TSD Vogt responded yes, both Attorney Schefflow and Atlas Copco attorneys have reviewed and agree to this agreement. Trustee Corn asked if the North plant blowers have a service contract on them. TSD Vogt responded that the North Plant blowers do not have a service agreement. She continued that the service agreement for these blowers includes the filters which cost the District a considerable amount currently, so this will offset those expenses.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

President Corn called for a 10 minute break at 9:53a.m.

FINANCE MANAGER’S REPORT

Finance Manager Uddin presented the Board with the Financial Report thru April 30th. Items to note include sewer treatment charges were up 17% compared to last year due to the 2018 rate increase and Leachate treatment charges were also up 102% due to regulatory changes and other treatment facilities no longer accepting leachate. FM Uddin reported that staff has been working with Baker Tilly on the FY 2019 audit. The final field work is scheduled to begin June 17th.

TECHNICAL SERVICES REPORT

TSD Vogt reported that Operations Manager Haacker and she met with City of Elgin’s Mayor Kaptain and Eric Weiss to discuss the extreme amount of river water being pumped at FRWRD’s pump station 32 and the problems it is causing. Staff felt confident that Mayor Kaptain understands the issues given his past with FRWRD, and is committed to making appropriated changes to fix the problems. TSD Vogt provided Board members with the same slideshow she showed the City of Elgin. Attorney Schefflow commented that combined overflows does not cost the City of Elgin anything, so he doesn’t see them have any incentive to fix the problem. He suggested that staff offer to fix the problems and bill back the cost to the City. TSD Vogt responded that Pump Station 32 is currently running continuously with all the river inflow. If pump station 32 were to go down, downtown Elgin would likely be flooded if temporary pumping couldn’t keep up. Thus, there is some incentive for them to correct the issues.

TSD Vogt also reported that FRWRD staff is working through IAWA to determine how, if any, of the Capital Bill money that was approved and signed by Governor Pritzker may be available as grant funding toward the phosphorus removal projects that we are starting. Staff is also working with IAWA and Sierra Club to try and have an Illinois Nutrient Loss Reduction Projects Fund established that could provide grants for nutrient control projects. Staff would like to work with the Board on opportunities for us to position FRWRD to receive some of the infrastructure money and thus reduce some of the burden on our rate payers. Trustee Rauschenberger suggested staff come up with 4 or 5 items with smaller amounts to attempt to get some grant money. But that he feels it is too late to get funding for the phosphorus projects which are already underway.

STAFF REPORT OF ONGOING STUDY, DESIGN AND CONSTRUCTION PROJECTS

TSD Vogt provided a written update on all projects. TSD Vogt commented that the North Interceptor sewer televising project is about 60% completed, however the portion that is upstream that is to be transferred to the Village of West Dundee shows signs of deterioration and will likely need repair. TSD Vogt was able to show board members pictures and video of the sewer. Lining may be the best way to make repairs. Trustee Rauschenberger asked if the pipe is ductile. TSD Vogt responded no, it is concrete. Attorney Schefflow asked if the repair work is critical. ED Trueblood responded yes, FRWRD would not accept a pipe in this condition.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Trueblood reported that TSD Vogt and he met with representatives from ThinkR3, to discuss their process that turns digester gas into Biofuel. The main benefit for the District is that we would be paid for digester gas and would not have an upfront capital cost. Staff likes the idea and will look for additional companies to get competitive pricing, however, staff would like to wait until the Digester Improvement project is completed to have a better idea of how much gas will be produced. Additionally, ED Trueblood reported that the Skyline Ownership transfer is moving along and attached a proposed timeline from the ICC staff for Board members to review.

ED Trueblood reported that last year there was a significant return premium for worker's comp insurance so IPRF has lowered the monthly installment schedule for 2019. Lastly ED Trueblood reported that there will be an all staff meeting on Wednesday July 10th to discuss the new performance management process.

ATTORNEY'S REPORT

Attorney Schefflow provided copies of his May, 31st invoice detailing services rendered for the month. Board Members had no questions or comments.

RECESS

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to recess the meeting and enter into Executive Session at 10:55A.M. Ayes, Trustees Corn, Hyman, Rauschenberger, McCormack. Nays, none.

RECONVENE

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to reconvene the Board of Trustees meeting at 11:14 A.M. Ayes, Trustees Corn, Hyman, Rauschenberger, McCormack. Nays, none.

ADJOURN

As there was no additional business, Trustee Hyman made a motion, seconded by Trustee McCormack, to adjourn the meeting at 11:15 A.M. The next meeting is scheduled for 9:00 A.M. Monday, July 15, 2019. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

Bruce R. Corn, President

Gary Hyman, Clerk-Treasurer