

Minutes of the Board of Trustees of the Fox River Water Reclamation District held on Monday, April 15, 2019 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were President Bruce Corn, Vice President Benjamin Bernal, Clerk/Treasurer Gary Hyman, Trustee Steve Rauschenberger and Trustee Marty McCormack.

Staff present included Executive Director Bob Trueblood, Technical Services Director Beth Vogt, Finance Manager Nazer Uddin, Assistant Clerk Kim Narvaiz and Attorney Doug Scheflow.

President Corn called the meeting to order at 9:09 A.M.

APPROVAL OF MARCH 25, 2019 BOARD OF TRUSTEES MINUTES

Trustee Bernal made a motion, seconded by Trustee Hyman, to approve the minutes of the March 25, 2019 Board of Trustees as written. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger, and McCormack. Nays, none.

PUBLIC COMMENT

None

APPROVAL OF CASH DISBURSEMENTS

President Corn read aloud the cash disbursement totals per fund. Disbursements for the Sewer Revenue Fund \$640,914.23, Capital Improvement \$14,455.31, Depreciation & Replacement \$593,324.37, and Skyline \$1,261.74. Trustee McCormack asked about his travel reimbursement since there is not a roll call vote listed on the agenda. Executive Director responded that was staff's mistake and it will be added to the agenda for roll call vote approval at the next meeting.

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to approve the Cash Disbursements as presented. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger and McCormack. Nays, none.

REVIEW OF CONNECTION PERMITS

TSD Vogt reported that staff issued one industrial, one public building, four commercial and 60 multi-family permits between board meetings. Fees collected for these permits totaled \$5,750. As there were no irregularities, staff recommends approval.

Trustee McCormack made a motion, seconded by Trustee Hyman, to approve the Connection Permits as issued. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

REVIEW OF CONTRACTS AND PURCHASE ORDERS

Executive Trueblood reported that there were two Purchase Orders above the \$10,000 threshold that were issued in between meetings. The first was to Enhanced Networks for the remote desktop server migration in the amount of \$15,450. Trustee Raushenberger asked if this migration was budgeted. TSD Vogt responded yes in the FY 2019 budget under IT Software, she continued that the old server was installed in 2007 and was at the end of its life. The second PO was issued to Polydyne, Inc. for a standard order of Polymer in the amount of \$15,051.84. Executive Director explained that he would like to change the procedure on how we order chemicals such as Polymer since it is bought off a contract that is approved by the Board of Trustees.

FOIA REQUESTS

Executive Director Trueblood reported that there were three FOIAs since the last Board meeting. The first was a request from an amateur researcher looking for engineering drawings for pump stations built in the 1920s. This request was fulfilled. The second request was for copies of unclaimed or outstanding checks for the past five years. This FOIA is requested every year by the same company. There were no documents responsive to this request. The last FOIA was for copies of the last three months of waste/refuse disposal services and a copy of the contract for waste disposal services. Staff provided the applicable documents. ED Trueblood commented that typically refuse is not bid out and is not under a contract, but staff will look into obtaining quotes or bidding it.

OLD BUSINESS

None

NEW BUSINESS

PUBLIC HEARING FY 05/01/19-04/30/20
BUDGET ORDINANCE 915

At 9:20 A.M. President Corn opened the Public Hearing for the FRWRD fiscal year Budget Ordinance No. 915 beginning May 1, 2019 ending April 30, 2020. Executive Director Trueblood advised there have been no changes or additions to the budget since the tentative Budget was approved on March 11, 2019. Staff formally advertised the notice of Public Hearing and made the Tentative Budget available for public review since March 11, 2019.

Having no questions from members of the public in attendance and hearing no additional comments, President Corn closed the Public Hearing at 9:21 A.M.

**MOTION TO APPROVE-FISCAL YEAR 2019/20 BUDGET AND
APPROPRIATION ORDINANCE 915**

Trustee Bernal made a motion, seconded by Trustee Hyman, to approve Fiscal Year 2019/2020 Budget and Appropriation Ordinance 915.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger, and McCormack. Nays, none.

**BAR – MOTION TO APPROVE PURCHASE OF SMARTCOVER SYSTEMS FROM
FLUID PROCESS EQUIPMENT**

Trustee Bernal made a motion, seconded by Trustee Hyman to find the purchase not amenable to competitive quotes and authorize staff to issue a purchase order to Fluid Process Equipment for \$23,057 for five SmartCover systems. Trustee Rauschenberger commented that this technology sounds very useful and asked how we determined which manholes will get these covers. TSD Vogt responded that they are manholes that are in inaccessible places such as the middle of busy streets or places where vehicle access is difficult. The covers will be installed on manholes that have air and vacuum release valves and will monitor if the valves begin to leak, requiring maintenance. Trustee Bernal asked what the annual cost entails. TSD Vogt responded that the annual costs are approximately \$4,300 total for all five units that will be installed.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger and McCormack. Nays, none.

**BAR – MOTION TO APPROVE 2019 HEALTH, DENTAL, INSURANCE RENEAL WITH
BLUE CROSS**

Trustee Hyman made a motion, seconded by Trustee Bernal, to authorize Executive Director Trueblood to execute the renewal of the Health, Life, Dental and Vision Insurance policies as recommended by AJ Gallagher. Trustee Bernal commented that he was surprised to see the dental loss ratio. ED Trueblood commented that the renewal is slightly higher than past years, but not surprising as there was a lot of insurance used this past year, especially in December.

There were no questions; President Corn called for a vote Ayes, Trustees Corn, Hyman, Bernal, Rauschenberger and McCormack. Nays, none.

**BAR – MOTION TO APPROVE NOTICE OF INTENT TO AWARD THE NORTH WRF
PHOSPHOROUS REMOVAL PROJECT TO JOSEPH J. HENDERSON AND SON INC.**

Trustee Hyman made a motion, seconded by Trustee McCormack, to authorize the Executive Director to issue a Notice of Intent to Award for the contract to Joseph J. Henderson and Son Inc. for \$22,749,000 and to subsequently sign the associated agreement with Joseph J. Henderson and Son Inc., upon IEPA loan approval. Trustee Bernal questioned the completion

deadline of May 31st 2021. TSD Vogt responded that staff did request an extension and this was the date given; it will be a tight deadline to meet. Trustee Corn was surprised to see all the bids came in so close together. TSD Vogt responded that staff thought they would be lower, but that there is a lot of underground work involved and also a lot of the contractors were concerned with the work being so close to the river. Trustee Rauschenberger was happy to see IHC (a local contractor) bidding on projects again even if they didn't win.

As there were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE NORTH WRF PHOSPHORUS REMOVAL IMPROVEMENTS AMENDMENT NO. 3 WITH BLACK & VEATCH FOR CONSTRUCTION SERVICES

Trustee McCormack made a motion, seconded by Trustee Bernal, to authorize Executive Director Trueblood to sign the Amendment No. 3 with Black & Veatch for the North WRF Phosphorus Removal Improvements Construction Services for \$1,704,371. TSD Vogt commented that this price includes one full time field services person for the duration of the project, and when all three projects are going on for about eight months, an additional field service person will be added on one of the other contracts. Trustee Bernal asked how much of the project is being funded from the IEPA loan. TSD Vogt responded all of it. She explained that even though construction costs were higher than anticipated, engineering costs were lower, which still kept the total project cost right around the expected \$26 million.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE RETAINER AGREEMENT FOR ATTORNEY SERVICES

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to approve the Retainer Agreement for Attorney Services from May 1, 2019 until April 30, 2020. ED Trueblood commented that Attorney Scheflow did reduce his monthly retainer amount for this agreement, but that staff does have a lot of intergovernmental agreements that need to be updated that might require extra hours by Attorney Scheflow. Trustee Corn asked if there were any other substantial changes made to the contract. Attorney Scheflow responded no just a lower amount which is directly correlated to few board meetings for Fiscal Year 2020.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

FINANCE MANAGER'S REPORT

Finance Manager Uddin presented the Board with the Financial Report thru February 28, 2019. FM Uddin commented that revenues have increased compared to last year but are still not as

high as staff would like to see them. Operating Expenses have remained consistent with last year. ED Trueblood pointed out that page 10 of the report lists the actual budget and the percentage of funds available by line item; with 17% left of the Fiscal year most line items are right on budget.

TECHNICAL SERVICES REPORT

TSD Vogt reported that in January, there was an IPCB hearing on a proposed new chloride standard for Illinois. However on March 14, 2019, Jim Huff (a consultant) submitted a revised version of the proposed standard to the IPCB. In the revised standard, a chronic water quality standard is determined from the temperature, hardness, and sulfate concentrations in the receiving stream. If such a standard is finalized, FRWRD would not be able to be in compliance at the North WRF and would need to ask for a variance to the standard. TSD Vogt commented that she believes the thinking behind this is to try and control road salt. Trustee Rauschenberger questioned then why would the standard be for the summer as well. TSD Vogt indicated that chlorides can have toxicity effects so that is likely the reasoning for adding a summer standard.

STAFF REPORT OF ONGOING STUDY, DESIGN AND CONSTRUCTION PROJECTS

TSD Vogt provided a written update on all projects. TSD Vogt commented that staff will have the ADP Struvite construction bids to present to the board at the next meeting as well as an amendment to the construction services with Black and Veatch. The Sludge Transfer project work has been completed and closed up until staff evaluates options to finish the crossing next year. Pump Station 31 construction is moving along as they get ready to pour the floor slab next week. The above ground work will begin shortly and the structure is likely to go up quickly. Trustee Rauschenberger ask if there was an update on the replacement blowers. TSD Vogt responded that Strand Associates is working on the design. Atlas Copco has indicated that they believe the harmonics will be ok with the new size blower, Strand's engineers are reviewing to make sure they agree.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Trueblood reported that the IAWA Mini-Conference that was March 27-28 went well. The Illinois EPA had two speakers that gave an overview of the changes occurring due to the change in the Governor's office. The legislative dinner FRWRD hosted at Nick & Ninos was successful in interacting with appointing legislators. ED Trueblood also reported that the IEPA performed its annual inspections of all three treatment facilities on Monday April 8th. Overall the inspections went well and staff does not anticipate any actionable items in the inspection report.

Executive Director Trueblood informed the board that there will be a senate hearing at the Gail Borden Library regarding the capital budget that he and TSD Vogt will be attending. TSD Vogt added that members of IAWA and FRSG will meet ahead of time to plan a cohesive argument for including wastewater infrastructure in the capital bill. Lastly ED Trueblood reminded Board members that the Kane County Economic Interest Statements are due May 1st, that they all should have received an e-mail to respond too.

ATTORNEY'S REPORT

Attorney Schefflow provided copies of his March, 31st invoice detailing services rendered for the month. Board Members had no questions or comments.

ADJOURN

As there was no additional business, Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to adjourn the meeting at 10:39 A.M. The next meeting is scheduled for 9:00 A.M. Monday, May 13, 2019. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger and McCormack. Nays, none.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

Bruce R. Corn, President

Gary Hyman, Clerk-Treasurer