

Minutes of the Board of Trustees of the Fox River Water Reclamation District held on Monday, March 25, 2019 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were President Bruce Corn, Clerk/Treasurer Gary Hyman, Trustee Steve Rauschenberger and Trustee Marty McCormack.

Staff present included Executive Director Bob Trueblood, Technical Services Director Beth Vogt, Finance Manager Nazer Uddin, Assistant Clerk Kim Narvaiz and Attorney Doug Scheflow.

President Corn called the meeting to order at 9:21 A.M.

APPROVAL OF MARCH 11, 2019 BOARD OF TRUSTEES MINUTES

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to approve the minutes of the March 11, 2019 Board of Trustees as written. Ayes, Trustees Corn, Hyman, Rauschenberger, and McCormack. Nays, none.

APPROVAL OF MARCH 11, 2019 BOARD OF TRUSTEES EXECUTIVE MINUTES

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to approve the Executive minutes of the March 11, 2019 Board of Trustees as written. Ayes, Trustees Corn, Hyman, Rauschenberger, and McCormack. Nays, none.

PUBLIC COMMENT

None

APPROVAL OF CASH DISBURSEMENTS

President Corn read aloud the cash disbursement totals per fund. Disbursements for the Sewer Revenue Fund \$637,889.64, Capital Improvement \$5,208.83, Depreciation & Replacement \$718,279.54, and Skyline \$738.06.

Trustee McCormack made a motion, seconded by Trustee Hyman, to approve the Cash Disbursements as presented. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

REVIEW OF CONNECTION PERMITS

TSD Vogt reported that staff issued one industrial, one public building, and two commercial permits between board meetings. Fees collected for these permits totaled \$2,400. As there were no irregularities, staff recommends approval.

Trustee McCormack made a motion, seconded by Trustee Hyman, to approve the Connection Permits as issued. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

REVIEW OF CONTRACTS AND PURCHASE ORDERS

None

FOIA REQUESTS

None

OLD BUSINESS

None

NEW BUSINESS

BAR – MOTION TO APPROVE AWARD OF SODIUM HYPOCHLORITE CONTRACT TO OLIN CHLOR ALKALI PRODUCTS AND VINYL

Trustee McCormack made a motion, seconded by Trustee Hyman, to authorize the Executive Director to sign a 1-year contract with Olin Chlor Alkali Products and Vinyls for the purchase of liquid sodium hypochlorite at the bid price. Trustee Corn asked if it was common for suppliers to not bid on a 2 year price. Technical Services Director Vogt responded that we give the option to bid a 2 year contract, but because of the variability in raw material pricing bidders often only choose to bid 1 year at a time.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE AWARD OF SODIUM BISULFITE CONTRACT TO ALEXANDER CHEMICAL CORPORATION

Trustee Hyman made a motion, seconded by Trustee McCormack, to approve and authorize Executive Director Trueblood to sign a 1-year contract with Alexander Chemical Corporation for the purchase of liquid sodium bisulfite at the bid prices.

As there were no questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE GIS PROFESSIONAL SERVICES CONTRACT WITH SIDWELL

Trustee Hyman made a motion, seconded by Trustee McCormack, to authorize Executive Director Trueblood to sign the GIS Professional Services Contract with Sidwell for \$21,593. Technical Services Director explained that GIS is a system for managing assets where information is tied to spatial location and organized into layers that can be turned on or off to present information. Sidwell completed a GIS Assess and Define Analysis for FRWRD, which was provided for Board review. TSD Vogt also explained that the system could later be used to forecast the impact on wastewater flows and revenue of future annexations to the District.

There were no questions; President Corn called for a vote Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE PURCHASE OF ARCGIS SOFTWARE FROM ESRI TO IMPLEMENT GIS

Trustee Hyman made a motion, seconded by Trustee McCormack, to authorize staff to issue a purchase order to Esri in the amount of \$7,600. Technical Services Director Vogt explained that the previous agenda item was for the services contract with Sidwell for implementation and this is for the Software associated with the contract. The cost for the software consistent with FRWRD needs is \$7,600 for two full professional licenses and 5 viewer licenses. Executive Director Trueblood commented that this is under the allowed \$10,000 purchasing limit, but since it coincides with the service contract previously approved, staff brought it to the board for approval as well.

There were no questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE NATURAL GAS SUPPLY AGREEMENT

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to authorize Executive Director Trueblood to extend the current Agreement with Nicor Enerchange, LLC to supply natural gas for 2-year term at the pricing NGI Chicago Index minus \$0.0006/therm for the North and ADP WRFs. Finance Manager Uddin commented that the terms are the same as the last

agreement and the FY 2020 budget includes \$86,000 in natural gas for these facilities. Executive Director Trueblood commented that Nicor recorded the highest natural gas usage in their history during the polar vortex that occurred at the end of January, therefore the unusual weather this season did not help the rates.

There were no questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

BAR – MOTION TO APPROVE USER RATE INCREASE ORDINANCE 914

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to approve User Rate Charge Ordinance 914 as presented. Trustee Rauschenberger asked if these new rates are based on the 25% approved increase. Finance Manager Uddin responded yes, he also provided a 5 year proposed user rate plan for the board to review.

There were no further questions; President Corn called for a vote. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

FINANCE MANAGER’S REPORT

None

TECHNICAL SERVICES REPORT

None

STAFF REPORT OF ONGOING STUDY, DESIGN AND CONSTRUCTION PROJECTS

TSD Vogt provided a written update on all projects. TSD Vogt commented that IEPA has issued loan commitment letters for both the North Phosphorus Removal and ADP Struvite Sequestration projects. The North project bids are due April 4th, so staff will present the bid results at the next Board meeting. The Biosolids cover replacement shop drawings are being reviewed.

The Sludge Transfer Forcemain river crossing is officially on hold as staff cannot legally issue a change order that large to open cut the rest of the river crossing. The remaining work on the west side of the river will be completed and a new contract will have to be bid to dam the river to do an open cut to connect to the 24 inch casing. Attorney Scheflow asked if we are now conflicting with the environmental dead line. TSD Vogt responded yes, but the engineer was able to have a qualified person confirm that no black crowned blue herons are nesting yet and send that information to IDNR so construction can continue. TSD Vogt reported that the open cut of the river will require a survey of the spiked muscle, which is an endangered species in Illinois. If the survey finds them near where the construction will be, FRWRD will have to relocate them prior to any

work. TSD also commented that she will be looking into what will happen with the IEPA loan as the project is now on hold probably until the summer of 2020.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Trueblood reported that he and TSD Vogt will be heading to Springfield this afternoon for the IAWA Mini-Conference. Staff has confirmed dinner reservations at Nick and Ninos for March 27th. Staff has received confirmation from a few legislators that will attend. Executive Director Trueblood reported that Pump Station 32 had a power failure on Wednesday March 20th due to a transformer issue. Staff was able to setup bypass pumping to the downstream sewer and ComEd was able to restore power after about 2 hours. However, staff was required to bypass to the river due to limited capacity of the downstream manhole.

Staff has received preliminary numbers for the Blue Cross Blue Shield renewal which is projecting an increase of about 14% and a dental increase around 25%. The FY 20 budget does cover increases but staff will negotiate or possibly look elsewhere to keep costs to a minimum.

ATTORNEY'S REPORT

Attorney Schefflow provided copies of his February, 28th invoice detailing services rendered for the month. Board Members had no questions or comments.

ADJOURN

As there was no additional business, Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to adjourn the meeting at 9:54 A.M. The next meeting is scheduled for 9:00 A.M. Monday, April 15, 2019. Ayes, Trustees Corn, Hyman, Rauschenberger and McCormack. Nays, none.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

Bruce R. Corn, President

Gary Hyman, Clerk-Treasurer