

Minutes of the Board of Trustees of the Fox River Water Reclamation District held on Monday, April 30, 2018 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were President Bruce Corn, Vice President Bernal, Trustee Arthur Malm, Trustee Gary Hyman, and via teleconference Trustee Steve Rauschenberger.

Staff present included Executive Director Bob Trueblood, Technical Services Director Beth Vogt, Finance Manager Nazer Uddin, Assistant Clerk Kim Narvaiz, and Attorney Doug Scheflow.

President Corn called the meeting to order at 9:34 A.M.

**APPROVAL OF APRIL 9, 2018 BOARD OF TRUSTEES MINUTES**

Trustee Bernal made a motion, seconded by Trustee Hyman, to approve the April 9, 2018 minutes as written. Ayes, Trustees Corn, Bernal, Rauschenberger, Malm, Hyman. Nays, none.

**PUBLIC COMMENT**

Audience member Mr. Randy Hopp asked if agenda item 7.2 was a user rate increase for water or wastewater. Executive Director Trueblood responded water. Hopp continued that FRWRD should not be raising rates before the sale of the water system, instead Aqua Illinois should do adjustments after they take over ownership.

**APPROVAL OF CASH DISBURSEMENTS**

President Corn read aloud the cash disbursement totals per fund. Disbursements for the Sewer Revenue Fund \$583,749.07, Capital Improvement \$531,828.70, Depreciation & Replacement \$71,402.39, and Skyline \$2,271.94.

Trustee Malm made a motion, seconded by Trustee Bernal, to approve the Cash Disbursements as presented. Ayes, Trustees Corn, Bernal, Malm, Hyman, Rauschenberger. Nays, none.

**REVIEW OF CONNECTION PERMITS**

TSD Vogt reported that staff issued two commercial, five industrial, and four single-family home permits. As there were no irregularities, staff recommended approval. Trustee Malm asked about the \$340 collected for Presence St. Joseph Hospital. TSD Vogt responded that they were making small changes and there was a net increase in fixtures which resulted in fees owed.

Trustee Bernal made a motion, seconded by Trustee Hyman, to approve the Connection Permits as issued. Ayes, Trustees Corn, Bernal, Rauschenberger, Hyman, Malm. Nays, none.

**REVIEW OF CONTRACTS AND PURCHASE ORDERS**

ED Trueblood reported there was one purchase order to Drydon for a replacement pump at the North Plant. Trueblood explained that staff obtained quotes to repair the pump but they came in higher than just replacing the whole unit therefore the unit was replaced.

**FOIA REQUESTS**

None

**OLD BUSINESS**

**MOTION TO APPROVE – ORDINANCE 902- USER RATE INCREASE**

Trustee Bernal made a motion, seconded by Trustee Hyman, to approve User Rate Ordinance 902 as presented.

As there was no discussion, President Corn called for a vote. Ayes, Trustees Corn, Bernal, Rauschenberger, Malm, Hyman. Nays, none.

**MOTION TO APPROVE – ORDINANCE 903- SKYLINE SERVICE AREA USER RATE INCREASE**

Trustee Hyman made a motion, seconded by Trustee Bernal, to approve Skyline Service Area User Rate Increase Ordinance 903 as presented.

As there was no discussion, President Corn called for a vote. Ayes, Trustees Corn, Bernal, Rauschenberger, Malm, Hyman. Nays, none.

**NEW BUSINESS**

**MOTION TO AWARD – ADP WRF EXCESS FLOW IMPROVEMENTS PROJECT TO MARC KRESMERY CONSTRUCTION LLC**

Trustee Hyman made a motion, seconded by Trustee Bernal, to award the ADP WRF Excess Flow Improvements Project to Marc Kresmery Construction LLC., for \$736,200 and authorize the Executive Director to execute the associated agreement with Marc Kresmery Construction LLC. Trustee Malm asked how effective the dechlorination chemical is at removing the chlorine. Technical Service Director Vogt responded that Sodium BiSulfite is used to reduce residual chlorine at the end of the contact tanks. The reaction is very rapid where there is very good mixing, which is found at this location. Trustee Malm responded that this could be problematic as that is a

very short time. TSD Vogt responded that the laboratory performs testing twice a week and test results have never indicated an exceedance on residual chlorine limit. Executive Director Trueblood commented that he will talk to Laboratory Manager Jack Russell to do additional testing to determine if there is any concern and that it would be good to have before and after construction test results.

There was no additional questions, President Corn called for a vote. Ayes, Trustees Corn, Bernal, Rauschenberger, Malm, Hyman. Nays, none.

**MOTION TO APPROVE – 1-YEAR INFORMATION TECHNOLOGY SUPPORT SERVICES AGREEMENT WITH ENHANCED NETWORKS**

Trustee Bernal made a motion, seconded by Trustee Hyman, to authorize the Executive Director to sign the 1-year Information Technology Support Services Agreement with Enhanced Networks for \$66,090. At this time, FRWRD's I & C Specialist David Green was present to answer questions on this agreement. Trustee Bernal asked if the District has a disaster recovery plan in place. I&CS Green responded yes, it is a living document that is mutually maintained between himself and the staff at Enhanced Networks.

Trustee Malm asked what happened with the outage at Pump Station 31. I&C Specialist Green responded that the bar screen controls are old and there is no PLC, just a few alarm signals that go back to SCADA. Since this station will be going out of service once the new one is constructed, Green performed a temporary fix by monitoring the bar screen run status but is not planning to put a new PLC into the existing station.

President Corn called for a vote. Ayes, Trustees Corn, Bernal, Rauschenberger, Malm, Hyman. Nays, none.

**PUBLIC HEARING FY 05/01/18-04/30/19**  
**BUDGET ORDINANCE 898**

At 9:50 A.M. President Corn opened the Public Hearing for the FRWRD fiscal year Budget Ordinance No. 898 beginning May 1, 2018 ending April 30, 2019. Executive Director Trueblood advised there have been no substantive changes or additions to the budget since the March 2, 2018 tentative Budget was approved on March 12, 2018. Staff formally advertised the notice of Public Hearing and made the Tentative Budget available for public review since March 12, 2018.

Having no questions from members of the public in attendance and hearing no additional comments, President Corn closed the Public Hearing at 9:54 A.M.

**MOTION TO APPROVE-FISCAL YEAR 2018/19 BUDGET AND  
APPROPRIATION ORDINANCE 904**

Trustee Bernal made a motion, seconded by Trustee Hyman, to approve Fiscal Year 2018/2019 Budget and Appropriation Ordinance 904.

President Corn called for a vote. Ayes, Trustees Corn, Bernal, Rauschenberger, Malm, Hyman. Nays, none.

**FINANCE MANAGER’S REPORT**

Finance Manager Uddin provided the board with the financial report through March 31, 2018. FM Uddin explained that although there is an increase in operating costs it is still within budget. Trustee Bernal asked if the increase in MWRD’s receipts is from the rate increase. FM Uddin responded yes.

**TECHNICAL SERVICES REPORT**

TSD Vogt reported that on April 14<sup>th</sup> and 15<sup>th</sup> FRWRD had SSO events due to a power failure and then a bar screen failure both at Pump Station 31. Both events were reported to the IEPA and copy of the reports were provided for board members to review. ED Trueblood commented that he was pleased with ComEd’s response time to fix the power supply. TSD Vogt commented that the Pump Station 31 Replacement project is currently out to bid with bids due May 1<sup>st</sup>.

President Corn called a 10-minute break at 10:02 A.M.

**STAFF REPORT OF ONGOING STUDY, DESIGN AND CONSTRUCTION PROJECTS**

TSD Vogt provided a written update on all projects. TSD Vogt reported that as of that morning, Digester 5 was cleared down to the floor. Due to excessive rag buildup, staff was unable to remove the rags and had to utilize all the remaining allowance in the contract for solids removal and approximately \$39,000 in additional cost beyond the allowance. TSD Vogt also mention that all site work at Pump Station 40 is complete and the next steps will be to installing the lining to the wet well and manhole. TSD Vogt also mentioned that Atlas Copco will be sending technicians bi-weekly to be on site and investigate the problems. Also that the new blowers will not be going into production at this time.

**EXECUTIVE DIRECTOR’S REPORT**

None

**ATTORNEY'S REPORT**

None

**RECESS**

Trustee Bernal made a motion, seconded by Trustee Hyman, to recess the meeting and enter into Executive Session at 10:20 A.M. Ayes, Trustees Corn, Rauschenberger, Bernal, Hyman, Malm. Nays, none.

**RECONVENE**

Trustee Malm made a motion, seconded by Trustee Hyman, to reconvene the Board of Trustees meeting at 11:02A.M. Ayes, Trustees Corn, Rauschenberger, Bernal, Hyman, Malm. Nays, none.

**ADJOURN**

Trustee Bernal made a motion, seconded by Trustee Malm, to adjourn the April 30, 2018 Board of Trustees meeting at 11:02 A.M. Next meeting is scheduled for 9:00 A.M. May 14, 2018. Ayes, Trustees Corn, Bernal, Rauschenberger, Hyman, Malm. Nays, none.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

Bruce R. Corn, President

Gary Hyman, Clerk-Treasurer