

Minutes of the Board of Trustees of the Fox River Water Reclamation District held on Monday, December 11, 2017 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were President Bruce Corn, Vice President Benjamin Bernal, Clerk/Treasurer Gary Hyman, Trustee Arthur Malm and by Teleconference Trustee Rauschenberger.

Staff present included Executive Director Bob Trueblood, Technical Services Director Beth Vogt, Finance Manager Nazer Uddin, Assistant Clerk Kim Narvaiz and Attorney Doug Scheflow.

President Corn called the meeting to order at 9:31 A.M.

APPROVAL OF NOVEMBER 13, 2017 MINUTES

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to approve the November 13, 2017 minutes as written. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

APPROVAL OF OCTOBER 30, 2017 EXECUTIVE SESSION MINUTES

Trustee Hyman made a motion, seconded by Trustee Malm, to approve the October 30, 2017 minutes as written. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

PUBLIC COMMENT

None

APPROVAL OF CASH DISBURSEMENTS

President Corn read aloud the cash disbursement totals per fund. Disbursements for the Sewer Revenue Fund \$905,658.90, Capital Improvement \$583,327.14, Depreciation & Replacement \$876,194.26, Skyline 2,934.90.

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to approve the Cash Disbursements as presented. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

REVIEW OF CONNECTION PERMITS

TSD Vogt reported that staff issued eight commercial, three industrial permits and one single family. As there were no irregularities, staff recommended approval.

Trustee Hyman made a motion, seconded by Malm, to approve the Connection Permits as issued. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

REVIEW OF CONTRACTS AND PURCHASE ORDERS

Executive Director Trueblood reported that two purchase orders were issued above \$15,000 since the last Board meeting. The first one was to Oracle in the amount of \$54,824 for its annual subscription renewal. The second one was to Polydyne for 8 totes of Polymer.

FOIA REQUESTS

There was one FOIA from David Miller at the Illinois General Assembly Legislative Research Unit. Staff responded within the required amount of time.

OLD BUSINESS

None

NEW BUSINESS

MOTION TO APPROVE – RENEWAL OF WORKER’S COMPENSATION INSURANCE WITH ILLINOIS PUBLIC RISK FUND (IPRF)

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to authorize Executive Director Trueblood to sign all necessary agreements and documents to renew the Worker’s Compensation Insurance Coverage with IPRF.

Trustee Malm asked if there is any competition for Arthur J Gallagher. ED Trueblood responded yes, however, IPRF is standard and straightforward for governmental agencies. Attorney Scheflow commented that Gallagher is the agent and IPRF is the State Program.

President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

MOTION TO AWARD – NORTH WRF SECONDARY CLARIFIERS 3 AND 4 EQUIPMENT REPLACEMENT PROJECT TO IHC CONSTRUCTION COMPANIES

Trustee Rauschenberger made a motion, seconded by Trustee Corn, to award the North WRF Secondary Clarifiers 3 and 4 Equipment Replacement Project to IHC Construction Companies, LLC., for \$207,210 and authorize the Executive Director to execute the associated agreement with IHC Construction Companies.

Trustee Malm asked how large the clarifiers are and if there are wear strips. TSD Vogt responded that they are 60 feet and there are no wear strips. TSD Vogt continued to explain that the majority of the cost is from having to lift the unit up, replace it and then reset and realign it.

President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

MOTION TO AUTHORIZE – BID/CONSTRUCT THE FORCEMAIN REPLACEMENT PROJECT ASSOCIATED WITH PUMP STATION 31

Trustee Hyman made a motion, seconded by Trustee Malm, to authorize bidding and construction of the Forcemain Replacement Project.

Trustee Malm asked if the 13 mgd design is required by state and what is the maximum wet weather flow. TSD Vogt responded that the forcemain has to be designed for 16.5 mgd to be pumped to the ADP WRF. CSO flows will not be transported in the new forcemain. Trustee Malm asked what type of material was chosen. TSD Vogt responded ductile iron to which Trustee Malm asked why not PVC or HDPE. TSD Vogt responded that in order to use HDPE it would have had to go up in size, as the internal diameter is only 22 and 24 is needed. For the larger size, HDPE became more expensive than ductile iron. An analysis of the pipe material was performed by Strand during design and this summary had been provided previously to the Trustees.

There was no further discussion; President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger. Nays, none. Abstain, Malm.

MOTION TO APPROVE – COST PROPOSAL NO. 5 TO JOSEPH J HENDERSON AND SON, INC. ON THE WEST WRF ODOR CONTROL IMPROVEMENTS

Trustee Hyman made a motion, seconded by Trustee Corn, to approve Cost Proposal No. 5 for \$3,789.12. During the final grading work on the installation of the odor control biofilter, it was observed that the electrical hand hole was not as shown on the facility record drawings and would have to be raised to meet the final site conditions.

There was no discussion so President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

MOTION TO APPROVE – EXECUTION OF CHANGE ORDER NO. 1 TO JOSEPH J. HENDERSON AND SON INC. ON THE WEST WRF ODOR CONTROL IMPROVEMENTS PROJECT

Trustee Malm made a motion, seconded by Trustee Hyman, to authorize Executive Director Trueblood to execute Change Order No. 1 increasing the contract price by \$38,972.41 to Joseph J. Henderson and Son Inc. for the West WRF Odor Control Improvements. The Change Order finalizes into the contract the cost proposals previously approved by the Board during the project.

Trustee Malm asked if staff was not able to trace electric feeder lines. Senior Project Engineer Kerrigan responded that staff tried for days, but was unable to get a signal. ED Trueblood commented that staff has been doing a great job at taking a lot more pictures and documenting locations as new construction takes place.

President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

MOTION TO APPROVE – COST PROPOSAL REQUEST 13 TO JOSEPH J HENDERSON AND SON, INC. ON THE ALBIN D. PAGORSKI WRF ANAEROBIC DIGESTION IMPROVEMENTS PROJECT

Trustee Malm made a motion, seconded by Trustee Hyman, to approve Cost Proposal 13 from Joseph J. Henderson and Son Inc. for the Albin D. Pagorski WRF Anaerobic Digestion Improvements Project. During replacement of the existing drain piping in Building 19, it was discovered that the plumbing vent piping for the drain lines is deteriorated and requires replacement.

Trustee Malm asked what type of material was used and what is it being replaced with. SPE James Kerrigan responded that it was steel and is being replaced with new PVC.

President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

MOTION TO APPROVE – EXECUTION OF CHANGE ORDER NO. 1 MARC KRESMERY CONSTRUCTION LLC ON THE TALY PARK PUMP STATION REHABILITATION PROJECT

Trustee Rauschenberger made a motion, seconded by Trustee Hyman, to authorize Executive Director Trueblood to execute Change Order No. 1 decreasing the contract price by \$30,335 to Marc Kresmery Construction LLC., for the project.

There was no discussion, President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

MOTION TO APPROVE – NEGOTIATIONS OF THE SALE OF THE SKYLINE WATER AND WASTEWATER SYSTEM

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to authorize Executive Director Trueblood to enter into negotiations with Aqua Illinois Inc. for the sale and transfer of assets for the Skyline Water and Wastewater System. Trustee Malm requested to push this agenda item until after Executive Session. Executive Director Trueblood responded that if the board would like to discuss this in Executive Session they can, however, Trueblood still supports the original motion to proceed with the proposal and negotiations. Trustee Malm commented that

according to the System Viability Act the District must obtain 3 appraisals which they have not done so at this time. ED Trueblood responded that both bidders met requirements for qualifications. Jim Bilotta, Aqua Illinois representative, commented that their bid price is guaranteed, the only thing that could cause change is the user rates. TSD Vogt commented that Aqua Illinois rates are standard for the state and are calculated by regions, so Staff can negotiate how quickly or slowly the rate increase happens, but they will eventually get to that rate. Trustee Malm stated that he thinks the District should negotiate with both bidders.

After lengthy discussions, President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger. Nays, Malm.

MOTION TO APPROVE – PHASE 3 AGREEMENT WITH HARTMAN CONSULTANTS

Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to authorize Executive Director Trueblood to approve Phase 3 of the previously signed agreement with Hartman Consultants, LLC for the Skyline Water and Wastewater System RFP for \$5,000.

There was no discussion, President Corn called for a vote. Ayes, Trustees Corn, Bernal, Hyman, Malm, Rauschenberger. Nays, none.

President Corn called a 10 minute break at 10:22 A.M.

FINANCE MANAGER’S REPORT

Finance Manager Uddin reported an increase in revenues compared to last year. Also, there were increased expenses in Depreciation and Replacement fund but nothing concerning.

TECHNICAL SERVICES REPORT

TSD Vogt reported that the USEPA final comments were incorporated into the draft pretreatment ordinance. Staff will prepare a new resolution for the next meeting in January and then the final ordinance can be approved. Additionally, John B. Sanfilippo & Son have completed their baseline monitoring period and submitted required reports to Pretreatment Coordinator Dacka. Dacka is in the process of reviewing the data and it appears they will have surcharges for BOD and possibly TSS. Trustee Hyman asked if there usage is metered. TSD Vogt responded yes. Trustee Malm asked when the surcharging would begin. TSD Vogt responded January 1, 2018.

STAFF REPORT OF ONGOING STUDY, DESIGN AND CONSTRUCTION PROJECTS

TSD Vogt mentioned there are potential proposals for changes for the Digester Projects. Staff is currently working these out with Strand and will keep the board up to date with changes. Additionally the request to bid Pump Station 31 at a future date and initiate project for sludge forcemain will be a future agenda item. All other projects are moving along and staff will continue

to update the board as needed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Trueblood commented that staff has compiled the requested documents for the Kane County States Attorney's Office and will work with President Corn to deliver them. ED Trueblood informed the Board that the District held an all employee meeting to give an update of current and future capital improvement projects. Meeting attendance was high; the general consensus was appreciative of the information. ED Trueblood also reminded trustees of the upcoming NACWA Winter Conference in NAPA February 6-9th, those trustees interested in attending should let him know ASAP so hotel accommodations can be made.

ATTORNEY'S REPORT

None

ADJOURN

There were no Executive items to discuss, Trustee Hyman made a motion, seconded by Trustee Rauschenberger, to adjourn the December 11, 2017 Board of Trustees meeting at 10:54 A.M. Next meeting is scheduled for 9:00 A.M. January 8, 2018. Ayes, Trustees Corn, Bernal, Hyman, Rauschenberger, Malm. Nays, none.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

Bruce R. Corn, President

Gary Hyman, Clerk-Treasurer